

**BROWN COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING SEPT 15, 2021 1:30 p.m.**

President Flynn called the meeting to order at 1:30. **Present:** Jeremy Flynn, Mary Anne Kerley, Heidi Scott, Margaret Scranton, Sharon Teefey, Linda Wade, Richard Young, Director. **Absent:** Meggie Koch

Motion by Wade, second by Teefey to approve **minutes** from **August 18, 2021** Library Board meeting; **August 18, 2021** Library Development Committee meeting; **September 7, 2021**, Library Development Committee meeting. Unanimously carried.

Motion by Wade, second by Kerley to approve **payment of September 2021 bills**. Unanimously carried.

Financial Statement for August 2021 (Budget Analysis & Management report). Reviewed by Young.

DIRECTOR'S REPORT - Young

Marketing/Events: September 2021 (prepared by Sarah Worstell) reflects busy times!

Monthly Statistics: reviewed by Young

CE Workshops:

Communications: Starting today, City will repave South Street adjoining our building lots, and include angled parking. This project also includes removing 3 trees adjoining Library lots that are on City right of way.

Also next year, the City plans to replace the walk on the south side of the old IGA lot on West North Street during their scheduled upgrades.

Other:

COMMITTEE REPORTS:

Finance:

Personnel:

Building & Grounds:

Library Development Committee Campaign Update: Teefey: We now have mailed letters to 1,000+ individuals and 100+ to businesses. The State based our potential grant allotment on our \$5.4 million projection; thus we qualify for a maximum \$2,250,559.57. Our cost share will be \$2,742,551.43. We presently have approximately \$625,000. The next committee meeting is Sept 29, 2021.

OLD BUSINESS:

FYI: Mandated **Sexual Harassment Prevention Training** due 8/31/21. One trustee training is missing.

Update on moving to new facility Design & Development Phase with award of the IL State Library Construction Grant: on hold until grant work is finished. Phone conference meeting scheduled for Tuesday Sept 21, to verify the final details of the grant.

FYI: IL Attorney General training site still down: OMA & FOIA training waits.

NEW BUSINESS:

Motion by Scranton, second by Scott adopting **Tax Levy Ordinance No. 21-04**. Motion carried.

Other:

Next regular meeting: October 20, 2021, at 1:30 p.m. Meeting adjourned at 2:00 p.m.

Respectfully submitted,

Margaret W. Scranton

Margaret W. Scranton, Secretary