**BROWN COUNTY PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES MEETING**

**April 21, 2025 (FY25), at 3:30 PM**

**AGENDA**

**Call to Order Roll Call**

**Public/Audience Comments**

**Approval of Minutes:**

* March 17, 2025 - Regular Meeting of the Board of Trustees
* March 28, 2025 - Special Meeting of Grand Opening Committee
* April 4, 2025 - Special Meeting of Grand Opening Committee
* April 9, 2025 - Special Meeting of the Board of Trustees

**Approval of Bills:**

* April 2025 New Library Construction Bills (Demeo and Mid-America Books)
* April 2025 Routine bills

**Financial Statements (Budget Analysis** & **Management Report):**

* March 2025

**Marketing/Events Report** - March 2025 (prepared by Sarah Worstell):

**Director's Report** - March 2025 (included in the packet)

* Monthly Statistics - March 2025 (included in the packet)

**Committee Reports:**

* Finance Committee:
* Personnel Committee:
* Building/Grounds Committee

**Old Business:**

* Myers and Myers completed FY24 audit with no findings - report is available to review
* Real estate closing of the old library building was completed on April 16, 2025 and funds deposited
* Bicycle Rack, approved at the March 17, 2025 meeting is scheduled to ship on 4/21/25

**New Business:**

* Final day to file Statement of Economic Interests is April 30, 2025 - return the receipt to Director
* Open Bids - review and take action on awarding mowing contract for 2025 mowing season
* Open Bids - review and take action on Phase 2 landscaping of the new library property
* Review and take action on Monument Sign for NW corner of the library property
* Review and take action on hiring an auditor to complete FY25 audit and file AFR with State of Illinois
* Renewal of HR Source for FY26 - $220.00
* Review and take action on a new Lenovo ThinkBook 16" Windows Notebook from Adams for Director to be paid for from Special Fund
* Review and take action on expiring Certificate of Deposit at Brown County State Bank
* Next steps for repair of the drive-up overhang on the new library building
* Other

**Other:**

* Next regularly scheduled Board of Trustees meeting date: May 19, 2025

**Adjournment**

POSTED: Friday, April 18, 2025, at 2:00 PM