

**BROWN COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
September 17, 2025 (FY26), at 9:00 AM**

AGENDA

Call to Order

Roll Call

Public/Audience Comments

Approval of Minutes:

- August 20, 2025 – Regular Meeting of the Board of Trustees

Approval of Bills:

- September 2025 New Library Construction Bills (AED Brands; Zendavor Signs & Graphics)
- September 2025 Routine bills

Financial Statements (Budget Analysis & Management Report):

- August 2025

Marketing Report – prepared by Sarah Worstell

Programming Report – prepared by Chloe Reich

Director's Report – September 2025 (included in the packet)

- Monthly Statistics – August 2025 (included in the packet)

Committee Reports:

- Finance Committee
- Personnel Committee
- Building/Grounds Committee

Old Business:

- Update – Monument Sign for NW corner of library property
- Update – Repair of building (drive-up overhang) by Jared Bean of Bean Construction
- Update – Library shingle roof update from Laverdiere Construction
- Review and approve revised Job Descriptions for all library staff and Volunteer Form
- Other

POSTED: Monday, September 15, 2025, at 9:00 AM

New Business:

- Order 2-4 additional rectangle tables for the Community Room
- Review and purchase of outdoor furniture for two patios on south side of the building
- Dewberry Final Report – Photography Package review
- Approved possible archiving of 1880 – 1881 issues of Brown County Gazette with Advantage Archives at a cost of approximately \$250 – contingent upon patron to gift the book
- Other

Other:

- Special Meeting of Board of Trustees (to adopt FY26 Budget & Appropriation Ordinance) date: Monday, September 22, 2025, at 9:00AM
- Next regularly scheduled meeting of Board of Trustees: October 15, 2025, at 9:00AM

Adjournment