

**BROWN COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
MAY 18, 2022            1:30 p.m.**

Flynn called the meeting to order at 1:30. **Present:** Jeremy Flynn, Mary Anne Kerley, Meggie Koch, Margaret Scranton, Linda Wade, Richard Young, Director. **Absent:** Heidi Scott, Sharon Teefey.

Motion by Wade, second by Kerley, approving the **April 20, 2022 minutes**. Motion passed.

Motion by Flynn, second by Wade, to approve **May 2022 bills**. Motion passed.

**Financial Statements** (Budget Analysis/Management Report) for April, 2022 - Young.

**DIRECTOR'S REPORT** - Young

**Marketing/Events Report** - April 2022 (submitted by Sarah Worstell)

**Monthly Statistics Review** - presented by Young

**CE Workshops** - All staff attended RSA Day on April 14 at Washington, IL

**COMMITTEE REPORTS**

**Finance**

**Personnel**

**Building/Grounds**

**New Library Building**

**OLD BUSINESS**

- FYI: **President Flynn signed the Illinois State Library Grant contract!**
- FYI: **Official letter from State** Librarian Jesse White was received, confirming the Public Library Construction Act Grant award of \$2,250,559.57.
- FYI: Myers and Myers have not yet completed our **FY** ending June 30, 2021 audit.
- FYI: **Six computers and SATA drives replacement pending** by Vortman Computers.
- Motion by Scranton, second by Koch, approved, contracting Bob Leenerts to patch library roof for approximately \$500.
- New library facility update: Met twice with Dewberry: carpet, tile, colors, children's "tree", change of traffic pattern being necessitated, losing parking spaces. Dewberry will have the construction documents; we are on the predicted time line. Addition of 10 library locker/remote pick up will be included, costing about \$25,000.

**NEW BUSINESS**

- Motion by Koch, second by Scranton, approving **Yingling & Nuessen insurance** packet for \$2,731.00 (a 9% increase) Motion passed, with Wade opposing.

- Motion by Flynn, second by Kerley, approving hiring Lenzini to complete our **Budget/ Appropriation and Tax Levy** paperwork for the next fiscal year at \$1,500.00 (20% increase) Motion approved.
- Motion by Wade, second by Koch, approving **FY2023 ILLINET/OCLC Program Renewal** Agreement starting July 1, 2022, for a \$654.06 fee (a 4% increase) Motion approved.
- Motion by Scranton, second by Wade, to renew **HR Source Membership**, effective July 1, 2022, for \$220.00 (a 10% increase) Motion approved.
- Motion by Flynn, second by Kerley, approving **change regular June 15th meeting to Wednesday June 22, 2022**. Motion approved.

**OTHER:**

Next regular meeting date: **June 22, 2022**, at 1:30 p.m. (Change of date)  
Adjourned at 2:09 p.m.

Respectfully submitted,

Margaret W. Scranton  
Secretary