

**BROWN COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING MINUTES VIA ZOOM
JUNE 17, 2020 6:00 p.m.**

New facility sketches were presented via WebEx by Dewberry Architect Amanda Voorhees/Nate Custer at 6:00 p.m.

Vice Pres Scott called the meeting to order at 8:35 **Present (in person):** Meggie Koch, Julie Padgett, Heidi Scott, Margaret Scranton, Sharon Teefey, Richard Young, Director. **Present (via Zoom):** Linda Wade. **Absent:** Jeremy Flynn

Guest: Catherine Tracy for Dewberry presentation.

Minutes of the May 20, 2020 Board meeting, Minutes of the Lib Dev Comm meetings of May 27, 2020 and June 10, 2020 (reworded) were approved as printed; motion by Teefey, second by Scranton.

Marketing/Events: (Grace Haschemeyer) Written report for May 2020 was presented. Facebook presentations being done during the lock down.

June 2020 Bills: Payment was unanimously approved on motion by Scranton, second by Padgett.
May 2020 Financial Statement (Budget Analysis) was presented by Young.

Director's Report (Young)

Monthly Statistics: Extensive volume weeding has been done during the lock down.

CE Workshops:

Communications: Sec. State White sent letter confirming \$ 8,657.50 Per Capita Grant award.

Other: Adams Electric Penny Power grant awarded \$250 for children's programming sensory items. Summer program has been developed.

Committee Reports:

Finance: none

Personnel: none

Building/Grounds: none

Lib. Development: Beardstown Auctioneer Mitch Webster, donating his services for the **Tracy furniture auction**, assessed the items, took pictures, set the date and firmed details. Local advertising to be weeks of June 24th and July 1 and 8, with sale set of Thursday, July 9, at 5:30. Board will be responsible for in-house advertising, D-M, Facebook, etc. Also will need to have the sale items moved into the Tracy garage prior to the 9th. **Next meeting:** June 30, 2020, 6:00 p.m.

Old Business:

New library facility Dewberry update: It was discussed that at our July meeting we should decide how to proceed with minor revisions to the exterior design presented tonight by Dewberry: either to revise the current contract with them for the Program and Concept Design phase, or have Dewberry give us a separate contract to move on to the Schematic Design phase or Design phase. No action was taken.

New Business:

Motion by Wade, second by Koch to **adopt Ordinance No. 20-01 Meeting Date Ordinance** (3rd Wednesday of the month; none in December). Unanimously carried.

Motion by Koch, second by Padgett to adopt **Non-Resident Library Card fee** of \$58.06, effective July 1, 2020-June 30,2021. Unanimously carried.

Motion by Wade, second by Koch approving **FY2021 ILLINET/OCLC membership** fee of \$598.48. Unanimously carried.

Motion by Scranton, second by Padgett to approve Myers & Myers to conduct our financial audit for \$4000 fee. Motion carried.

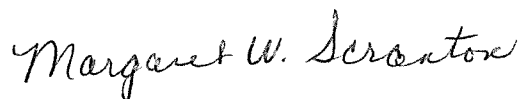
Motion by Wade, second by Teefey to hire Phil Lenzini to prepare our tax levy and budget for next fiscal year for a \$1300 fee. Motion carried.

Governor is changing law about ZOOM meetings: When there is a disaster declaration to public, we may ZOOM, with meeting recorded, and roll call vote on every vote made by remote.

With regret, accepted a letter of resignation from Julie Padgett, as a board trustee, effective June 17, 2020.

Next regular meeting: July 15, 2020, at 6:00 p.m.
Adjourned at 9:45.

Respectfully submitted,

A handwritten signature in cursive script that reads "Margaret W. Scranton".

Margaret W. Scranton, Secretary