

Brown County Public Library District
Board of Trustees Meeting **June 16, 2021 6:00 p.m.**

Vice President Scott called the meeting to order at 6:00. **Present:** Mary Anne Kerley, Meggie Koch, Heidi Scott, Margaret Scranton, Sharon Teefey, Linda Wade, Richard Young, Director. **Absent:** Jeremy Flynn

Motion by Wade, second by Kerley to approve **Minutes for May 19, 2021 Library Board Meeting; May 25, 2021, Library Dev. Committee; June 8, 2021 Library Dev. Committee;** motion carried.

Motion by Teefey, second by Wade to approve **payment of June 2021 bills;** motion carried.

Financial Statements for May 2021 (Budget Analysis & Management Report): Young

DIRECTOR'S REPORT: Young

Marketing/Events: June 2021: (prepared by Ashley Davis).

Monthly statistics: Hoopla usage has increased. Numbers are up in every category.

CE Workshops:

Communications:

Other: Hired Sarah Worstell as Programming/Marketing Coordinator starting June 7, 2021.

COMMITTEE REPORTS:

Finance:

Personnel:

Building & Grounds:

Library Development Update: (Teefey) Kick-off Week and donor letters that have been sent out are the START of the campaign. Shirts for all volunteers will be provided. All trustees need to be present at every activity, when possible. 40+ volunteers have become involved. Other groups are starting to generate their own campaign activities. Trustees previewed the Table 16 videos: well satisfied. Next sub-committee meeting: Wednesday June 23, 9:30.

OLD BUSINESS:

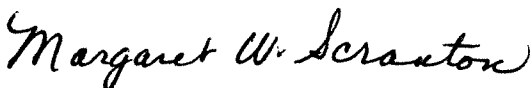
NEW BUSINESS:

- Motion by Teefey, second by Koch to **adopt Meeting Date Ordinance No. 21-01**, with monthly meetings on the third Wednesday on the month, at 1:30 p.m. Motion carried.
- Motion by Teefey, second by Kerley to **move \$14,500 from the General Fund to the Special Reserve Fund** as budgeted. Motion carried.
- Motion by Wade, second by Koch to **authorize the Brown County Supervisor of Assessments to combine our 4 lots** on three parcels of ground at the new library building site to be combined into one assessment, henceforth **giving us one address** instead of three. Motion carried.
- Motion by Scranton, second by Scott to adopt a **Non-Resident Library Card Fee of \$64.55**, effective July 1, 2021 - June 30, 2022. Motion carried.
- Motion by Wade, second by Kerley to approve **FY2022 ILLINET/OCLC Services Program Renewal Agreement**, with an annual membership fee of \$635.00. Motion carried.
- Motion by Teefey, second by Wade, to approve **annual Insurance premium of \$2,615.00** to Yingling & Nuessen Agency. Motion carried.
- Motion by Scranton, second by Scott to approve the **purchase of a new 10.9" iPad Air from Apple** for Marketing/ Programming staff at a cost of \$768 (includes \$69.00 Apple Care plan). Motion carried.

Other: Meeting adjourned at 7:15.

Next Board meeting date: July 21, 2021 at **1:30 p.m.**

Respectfully submitted,



Margaret W. Scranton, Secretary