

**BROWN COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
MAY 17, 2023 1:30 p.m.**

President Flynn called the meeting to order at 1:30. **Present:** Jeremy Flynn, Sharon Teefey, Heidi Scott, Margaret Scranton, Linda Wade, Richard Young, Director. **Absent:** Alex Geisler, Mary Anne Kerley

Motion by Wade, second by Scott to approve the April 19, 2023 Library Board meeting minutes. Motion carried.

The Oath of Office was duly administered to elected Trustees: Jeremy Flynn and Sharon Teefey. Trustee Alex Geisler was sworn in on May 12, 2023.

The meeting adjourned Sine Die at 1:35 p.m.

Respectfully submitted,

Margaret W. Scranton, Secretary

Flynn was appointed President Protem, and Scranton was appointed Secretary Protem for the purpose of reorganization.

Flynn was nominated for **Board President** by Scranton, seconded by Teefey.
Scott was nominated for **Vice President** by Teefey, seconded by Scranton.
Scranton was nominated for **Secretary** by Flynn, seconded by Teefey.
Wade was nominated for **Treasurer** by Scott, seconded by Flynn.
Nominations were closed. Motion to approve this slate by Scranton, second by Scott.
Motion carried.

Flynn called the meeting to order at 1:40. **Present:** Jeremy Flynn, Sharon Teefey, Heidi Scott, Margaret Scranton, Linda Wade, Richard Young, Director. **Absent:** Alex Geisler, Mary Anne Kerley

Motion by Wade, second by Teefey to approve the **May 2023 bills**. Motion carried.

April 2023 Financial Statement (Budget Analysis & Management Report) - Young

Marketing/Events Report: May 2023 - prepared by Sarah Worstell

Director's Report: May 2023 - Young
Spring Book Sale - \$856.75 larger than usual receipts
Summer Reading Program starts June 6: 7 sessions; double sessions per day
Monthly Statistics Review - April 2023

Committee Reports:
Finance Committee - none
Personnel Committee - none
Building/Grounds Committee - none

Old Business:

- **New library facility update** and action plan for the new library building project: Costs comparison estimate is back. Dewberry compared them. They came back at 7.1 million for building. Some changes of structural items could be considered, i.e. roof lines; removal of some the masonry; wood vs steel in areas, etc. Some structural changes would not alter programs, department areas, etc. There will be additional costs to pay Dewberry to make alteration to original plans.
- Myers & Myers have not yet completed our FY22 audit and Annual Financial Report (AFR)

New Business:

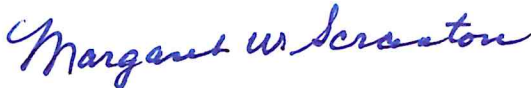
- (FYI) Review the Library Board Election Results from April 4, 2023
- Reminder FYI: New annual Statement of Economic Interest forms must be filed with the County Clerk by each board member as soon as possible.
- Motion by Teefey, second by Flynn to approve Streamline to take over our website domain, website hosting, and monthly e-newsletter, at an annual fee of \$1,080. Motion carried.
- Motion by Scranton, second by Wade approving hiring Phil Lenzini to complete our Budget and Appropriations and Tax Levy for FY 24 for a fee of \$1,500. Motion carried.
- Motion by Scott, second by Wade to authorize the Building committee to sign a new Dewberry agreement.

OTHER:

Next regular meeting date: June 21, 2023 @ 1:30 p.m.

Meeting adjourned at 2:20 p.m.

Respectfully submitted,



Margaret W. Scranton, secretary