# BROWN COUNTY PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES MEETING

**106 SW Cross St. Mt. Sterling,** Ill **62353 MAY 19, 2025 3:30 p.m.**

President Flynn called the meeting to order at 3:30. **Present:** Jeremy Flynn, Mary Anne Kerley, Margaret Scranton, Heidi Scott, Sharon Teefey, Linda Wade, Richard Young, Director. **Absent:** Alex Geisler Guest: Sam Reich. There was no public comment.

Motion by Kerley, second by Wade to approve minutes for April 21, 2025 Library Board meeting and Special Board minutes of **May 1,** 2025. Motion carried.

The Oath of Office was duly administered to elected Trustees: Samuel Reich, Margaret W. Scranton and Linda Wade, each elected to six year terms.

The meeting was adjourned Sine Die at 3:40 p.m. Respectfully submitted, Margaret W. Scranton , Secretary Flynn was appointed **President Pro Tern,** and Scranton was appointed **Secretary Pro Tern** for the **purpose of reorganization.**

President Pro Tern Flynn called the meeting to order at 3:40 p.m. **Present:** Jeremy Flynn, Mary Anne Kerley, Sam Reich, Margaret Scranton, Sharon Teefey, Linda Wade, Richard Young, Director. **Absent:** Alex Geisler.

**Flynn** was nominated for **Board President** by Teefey, second by Kerley. **Kerley** was nominated for **Vice President** by Teefey, second by Scranton. **Scranton** was nominated **for Secretary** by Flynn, second by Reich.

**Wade** was nominated for **Treasurer** by Scranton, second by Kerley.

Nominations were closed. Motion to elect this slate by Scranton, second by Wade. Motion carried.

Flynn called the meeting to order at 3:45. **Present:** Jeremy Flynn, Mary Anne Kerley, Sam Reich, Margaret Scranton, Sharon Teefey, Linda Wade, Richard Young, Director. **Absent:** Alex Geisler.

Motion by Wade, second by Teefey to **approve new Library Facility Construction bills:** Bergman Nurseries: $1,000.00; Franklin Remodeling:

$850.00; Kassing Lumber: $750.00; Demeo: $573.18; Gabella Farms: $14,168.51.

Flynn-aye; Kerley-aye; Reich-aye; Scranton-aye; Teefey-aye; Wade-aye. Motion carried. Motion by Wade, second by Reich to approve the routine May 2025 bills. Motion carried.

Financial Statements (Budget Analysis & Management Report) April 2025: Flynn/Young Marketing/Events Report - May 2025 - prepared by Sarah Worstell

Director's Report - May 2025 - Young Monthly Statistics - April 2025

**COMMITTEE** REPORTS:

Finance: none

Personnel: Will meet with Emily Volk in regard to her making the transition to the new facility as janitor. Building/Grounds: none

# OLD BUSINESS:

Reviewed possible designs for New Library Monument sign.

Young will contact Jared Bean regarding **repair of drive-up overhang.**

The end date (May 31, 2025) for the building donation board needs to be publicized again.

Copy of Wade's picture of the new facility was sent to Catherine Tracy, and received with deep appreciation.

# NEW BUSINESS:

Discussed **meeting dates/ times for** the fiscal year starting July 1, 2025, for approval on June 16, 2025 meeting. (Maybe third tWednesday at 9:00 a.m.)

Motion by Teefey, second by Scranton to hire **Attorney Phil Lenzini** to complete the **FY26 Levy, and Appropriation documents** for $1,500. Motion carried.

FYI: Wade has volunteered to examine old library records in order to prepare disposal certificate in compliance with the Office of the Illinois State Archives/ Record Management.

**Sarah Worstell submitted her resignation** as Marketing /Events Librarian, effective June 13, 2025. Young will publicize search for replacement.

Next regular monthly meeting of Board of Trustees: June 16,...2.Q2.5\_at 3:30 p.m. at the library. Meeting adjourned at 4:45 p.m. Respectfully submitted,

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