

**BROWN COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
April 19, 2023 AT 1:30 PM**

President Flynn called the meeting to order. Present: Jeremy Flynn, Alex Geisler, Mary Anne Kerley, Heidi Scott, Sharon Teefey, Richard Young, Director. Absent: Margaret Scranton, Linda Wade

**PUBLIC/AUDIENCE COMMENTS:** none

Motion to approve the March 15, 2023, Library Board of Trustees Meeting minutes, Motion by Geisler, 2nd by Kerley, Motion Approved.

Approval to pay April 2023 bills. Motion by Kerley, 2nd by Teefey, Motion Approved.

**FINANCIAL STATEMENTS:** Budget Analysis/Management Report March 16 - April 18, 2023, presented by Young

**MARKETING/EVENTS REPORT:** prepared by Sarah Worstell

**DIRECTOR'S REPORT:** prepared/presented by Richard Young

- March (2023) monthly statistics report
- Spring Book sale continues with good success
- Sarah and Richard presented at area library conference on our "Book Bundle" & "Book Box" programs
- T-Mobile in process of a free new model upgrade for our mobile HotSpots
- Quarterly Library Construction Grant report was submitted (Jan. 1 - Mar. 31, 2023)

**COMMITTEE REPORTS:**

**FINANCE:** none

**PERSONNEL:** none

**BUILDING/GROUNDS:** none

**OLD BUSINESS:**

- New library facility update/action plan - our new facility plans created by Dewberry Architects have been sent to Computerized Estimate Services (CES) to provide us with an up-to-date facility cost estimate so we will know how best to proceed with our new building. We expect the report no later than the end of April. Next step after getting the report is to meet with our team at Dewberry, review the report and discuss potential project adjustments necessitated to align new facility with our secured funding.
- Myers & Myers have not yet completed our FY22 audit and Annual Financial Report (AFR).

**NEW BUSINESS:**

- Appointment of Brown County community members Allix Reich and Deanna Herren to the Brown County Library Decennial Committee Motion by Flynn, 2nd by Geisler, Motion Approved
  - The newly established Decennial committee includes: all Library Board Trustees, 2 community members, plus the Director.
- Denied a request for our patron mailing list based on the Library Records Confidentiality Act (75 ILCS 70/)
- Support use of the new library lot on June 10, 2023, by Brown County Against Cancer with clarification of insurance coverage by all parties.
- Continue participation in Illinois Libraries Present (Season 3) programing. Annual fee of \$75.00. Motion by Scott, 2nd by Geisler, Motion Approved.

**OTHER:**

Next regular meeting: **Wednesday, May 17, 2023, at 1:30 PM**

ADJOURNED AT 2:23 PM

Respectively submitted,

Sharon Teefey, Board Trustee

