

**BROWN COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
OCTOBER 16, 2019 6:00 p.m.**

President Tracy called the meeting to order at 6:00. **Present:** Jeremy Flynn, Meggie Koch, Julie Padgett, Heidi Scott, Margaret Scranton, Catherine Tracy, Linda Wade, Richard Young, Director. **Absent:** None

Minutes of the September 18, 2019 meeting were approved as printed. Motion by Wade, second by Tracy. **Minutes** for the Special Meetings of October 1, October 7, October 9, October 10, 2019 were approved as printed, motion by Wade, second by Flynn.

Marketing/Events (Grace Haschemeyer) Sept. report attached: New Library Card Month proved productive: 28 new members!

October 2019 Bills: Payment was unanimously approved, on motion by Scott, second by Scranton.

September 2019 Financial Statement: (Budget Analysis) presented by Young. Statement attached.

Director's Report (Young) Report attached.

Monthly Statistics: 51 volunteer hours, by 6 persons; Hoopla user up to 153.

CE Workshops: RSA Circulation Meeting on Sept 19; Grace attended a Story Hour training, thru TFF.

Communications: Still waiting on Per-Capita grant fund check. Received \$1,075.72 from Community

Foundation of Quincy Area, helping to fund the security cameras, etc, installed by Adams. The YMCA sent a note of appreciation for providing programming for them in August. Nursing home resident sent a note of appreciation for the homebound service, and Janet Keyes.

Other: none

Committee Reports

Finance Committee: None

Personnel Committee: None

Building/Grounds: None

Old Business: None

New Business:

Tracy charged each trustee to think of community members who might be invested in joining the New Library Building Committee. All of the trustees are invited to join it. It will be time consuming.

Reviewed and ranked the architectural and design firm RFQ interviews, with Dewberry, Peoria being chosen first; Williams, 2; Farnsworth 3; Ratio, 4; Farnsworth unanimous ranking. Next a bid for services will be requested from Dewberry.

Unanimously approved the AFR (Ann. Fin. Report) prepared by J Tribbey. Motion by Scranton, second by Padgett.

Motion by Wade, second by Tracy, to adopt the Security Camera Policy for the library, unanimously approved.

Other: None

Next regular meeting: November 20, 2019, at 6:00 p.m.

Meeting adjourned at 7:15 p.m.

Respectfully submitted,



Margaret W. Scranton
Secretary