

**BROWN COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
MAY 15, 2024 1:30 p.m.**

Vice President Scott called the meeting to order at 1:30. **Present:** Alex Geisler, Mary Anne Kerley, Heidi Scott, Margaret Scranton, Sharon Teefey, Linda Wade, Richard Young, Director. **Absent:** Jeremy Flynn
Guests: Mike and Chad Yingling

Motion by Kerley, second by Geisler to accept the **April 17, 2024 Board of Trustees meeting minutes** as written. Motion carried.

Motion by Geisler, second by Teefey to **pay Construction bills:** Dewberry: \$19,511.72; Geotechnics: \$342.00; Laverdiere: \$453,236.45.

Geisler- yes, Kerley- yes, Scott- yes, Scranton- yes, Teefey- yes, Wade- yes. Motion carried.

Motion by Geisler, second by Scranton to **pay the routine bills.** Motion carried.

FINANCIAL STATEMENT (Budget Analysis) & MANAGEMENT REPORT: Young

MARKETING/EVENTS REPORT: Prepared by Sarah Worstell

DIRECTOR'S REPORT: Prepared by Young
Monthly statistics for April 2024

COMMITTEE REPORTS

Financial Committee: None

Personnel Committee: None

Building/Grounds Committee:

New Facility Construction Update: Construction remains on schedule.

OLD BUSINESS

Motion by Scranton, second by Wade to authorize Flynn to sign the deed and other closing documents **transferring the 101 W North St. property** to Lincoln Churchill, LLC. Motion carried.

NEW BUSINESS

- Mike and Chad Yingling, from Y & N Insurance Agency, presented insurance issues/opinions, with the new building addition. Motion by Geisler, second by Teefey to purchase a policy from **Selective Insurance** for the coming year, authorizing premium payment in two payments. Motion carried.
- Motion by Geisler, second by Wade **approving the use of the TFF \$3,000 grant**, by spending \$2,600 to fund the Dolly Parton Imagination Library for two years and \$400 for advertising. Motion carried.
- Teefey moved, and Wade seconded adding Juneteenth to the annual holiday schedule. **Motion carried.**
- Motion by Geisler, second by Teefey to **move the June meeting to June 20, 2024.** Motion carried.
- Motion by Kerley, second by Geisler to **transfer \$14,500 to the Special Reserve Fund**, as budgeted. Motion carried.

OTHER

Next meeting - June 20, 2024, at 1:30 p.m.

Meeting adjourned at 2:30.

Respectfully submitted,

Margaret W. Scranton

Margaret W. Scranton, Secretary