

**BROWN COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
September 16, 2020 6:00 p.m.**

President Flynn called the meeting to order at 6:10. **Present** (in person): Jeremy Flynn, Mary Anne Kerley, Heidi Scott, Margaret Scranton, Sharon Teefey, Richard Young, Director. **Present** (via Zoom): Linda Wade. **Absent:** Meggie Koch

Aug. 19, 2020 Board meeting minutes, and Library Dev. Comm. minutes of Aug. 24, Aug. 31, and Sept 9, 2020 were approved on motion by Teefey, second by Scott. Roll call: Flynn - aye; Kerley - aye; Koch - absent; Scott - aye; Scranton - aye; Teefey - aye; Wade - aye.

MARKETING/EVENTS: (Grace Haschemeyer) Written report for August 2020 was presented.

SEPTEMBER 2020 BILLS: Payment of September 2020 bills was approved, on motion by Scranton, second by Kerley. Roll call: Flynn - aye; Kerley - aye; Koch - absent; Scott - aye; Scranton - aye; Teefey - aye; Wade - aye.

August 2020 FINANCIAL STATEMENT (Budget Analysis): was presented by Young.

DIRECTOR'S REPORT: (Young)

Monthly Statistics:

CE Workshops:

Communications: \$8,657.50 Per-Capita funds received.

Other: Young will be out of the office Sept 28 - Oct 1, and 2 days later in October.

COMMITTEE REPORTS

Finance:

Personnel:

Building/Grounds: Kyle Long completed **replacement of 102 fluorescent bulbs** in library 8/30/20.

External repair: Franklin Remodeling removed obsolete external wiring 9/10/20. Repair and painting of stucco on east side, and the front of the building will be finished by Franklin Remodeling, per the latest bid of \$840 plus materials on motion by Wade, second by Teefey. Roll call: Flynn - aye; Kerley - aye; Koch - absent; Scott - aye; Scranton - aye; Teefey - aye; Wade - aye.

Library Dev. Comm.: Teefey reported on updates/results of the Sept 9 Focus Group meeting. Next meeting: Thursday, Sept 24, 5:00.

OLD BUSINESS: Decision on **declaring Nov 3 (Election Day) a holiday** and **In-house programming** was tabled until the October meeting.

NEW BUSINESS: Motion by Teefey, second by Scott to adopt **Tax Levy Ordinance 20-04**. Motion carried. Roll call: Flynn - aye; Kerley - aye; Koch - absent; Scott - aye; Scranton - aye; Teefey - aye; Wade - aye.

Motion by Kerley, second by Scranton to accept the **Watts Copy System** proposal: 60 month lease, \$89.67/mo. for a copier upgrade. Motion carried: Roll call: Flynn - aye; Kerley - aye; Koch - absent; Scott - aye; Scranton - aye; Teefey - aye; Wade - aye.

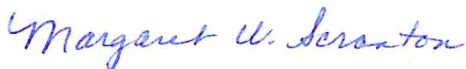
Flynn presented an update on the former **Ayerco property**. Flynn will arrange a preliminary meeting with the BCDev Corp.

OTHER:

Next regular meeting: October 21, 2020 at 6:00 p.m.

Meeting adjourned at 7:10 p.m.

Respectfully submitted,



Margaret W. Scranton, Secretary