

**BROWN COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
Oct 17, 2018 6:00 p.m.**

Vice President Scott opened the meeting at 6:00. **Present:** Jeremy Flynn, Julie Padgett, Heidi Scott, Margaret Scranton, Linda Wade, Director Richard Young. **Absent:** Mervin Sorrells, Catherine Tracy.

Marketing/Events (G Haschemeyer). Activities as presented on the attached report. Haschemeyer is off to a great start in her new position!

September 19, 2018 minutes were approved as printed, on motion by Wade, by second Padgett.

October 2018 bills were unanimously approved on motion by Padgett, second by Flynn.

September 2018 Financial Statement (Budget Analysis) was presented by Young.

DIRECTOR'S REPORT (Young) See attached report.

Monthly Statistics: 79 new cardholders and 10 renewals; 39 volunteer hours.

Communications: Adams' Recycling certificate received. A memorial for Betty Waters received.

CE Workshops: *Workflows* training upcoming for Keyes and Haschemeyer. Young attended RSA Circulation Subcommittee meeting.

Other: \$707.90 from book sales; SnapChat, Instagram, and Twitter accounts established.

COMMITTEE REPORTS

Finance: Reinvestment of the CD due at November meeting.

Personnel: none

Building/Grounds: none

OLD BUSINESS

Legal paperwork for the purchase of the 4 Clinard lots (106 SW Cross, 113 W South, 117 W South) is being prepared by Attorney Ryan Parker pro bono.

Reinvestment of the CD due at November meeting, per Finance Committee.

Advantage Preservation / Digital Archive update by Wade: the D-M's are scanned, ready to send out.

Other: none

NEW BUSINESS

Motion by Scranton, second by Wade to **purchase a PC** for Circulation Desk, cost not to exceed \$800 for tower and monitor. Motion carried.


Motion by Flynn, second by Scranton, to purchase a **Bar Code Scanner/stand**, cost not to exceed \$150. Motion carried.

Trustee Petitions were made available to those whose terms will expire: Flynn, Scott, Scranton, Tracy, Wade, with the election being April 2, 2019. Petitions will be due by December 10 to Secretary Scranton.

Next meeting - November 14, 2018

Meeting adjourned at 6:50.

Respectfully submitted,



Margaret W. Scranton
Secretary