

**BROWN COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
October 21, 2020 6:00 p.m.**

President Flynn called the meeting to order at 6:00. **Present** (in person): Jeremy Flynn, Mary Anne Kerley, Heidi Scott, Margaret Scranton, Sharon Teefey, Richard Young, Director. Present via Zoom: Meggie Koch, Linda Wade.

Approved Minutes for: Sept 16, 2020 Library Board meeting; Sept 24, 2020 Lib. Dev. Comm.; October 5, 2020 Lib. Dev. Comm.; Oct 13, 2020 Lib. Dev. Comm. on motion by Kerley, second by Teefey. Roll call: Flynn - yes; Kerley - yes; Koch - yes; Scott - yes; Scranton - yes ; Teefey - yes; Wade - yes.

MARKETING/EVENTS: (Grace Haschemeyer) Written report for September 2020 was presented.

OCTOBER 2020 BILLS: Payment of October 2020 bills was approved on motion by Scranton, second by Wade. Roll call: Flynn- yes; Kerley- yes; Koch- yes; Scott- yes; Scranton- yes; Teefey- yes; Wade-yes. September 2020 **FINANCIAL STATEMENT** (Budget Analysis): presented by Young.

DIRECTOR'S REPORT: (Young)

Monthly Statistics: These are coming back up to normal, attendance is increasing.

CE Workshops:

Communications:

Other:

COMMITTEE REPORTS:

Finance: Meyer & Meyer will do our audit. Staff salary reviews will be conducted at our November meeting.

Personnel: Director's evaluation to be reviewed at November meeting. (Scranton, Flynn)

Building/Grounds: External building issues/repairs have been completed by Franklin Repair.

Library Dev. Comm.: Updates were presented by Teefey; reviewed campaign structure; reviewed campaign budget; and fundraising packet materials.

OLD BUSINESS: Motion by Scranton, seconded by Scott to declare **Nov 3, 2020 (Election Day) a holiday**. Roll call: Flynn- yes; Kerley- yes; Koch- yes; Scott- yes; Scranton- yes; Teefey- yes; Wade-yes. Update on **Ayerco property:** Flynn: P Krupps, D Teefey, V Yingling, D Buss attended with Flynn and S Teefey. It is not feasible to move alley utilities. Lot size will not work for us. City does not want a green space on lot. They encouraged us to apply for Community Foundation grants. Krupps offered avenues for locating funding possibilities.

Watts Copy System installed new copier October 16, 2020.

NEW BUSINESS:

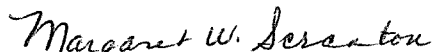
Motion by Teefey, second by Kerley **changing November meeting** to December 2, and authorize Young to pay November bills. Roll call: Flynn- yes; Kerley- yes; Koch- yes; Scott- yes; Scranton- yes; Teefey- yes; Wade- yes.

Staff and Trustees required to **review all chapters in Serving Our Public 4.0** per Per Capita Requirements for FY21 by Dec. 24, 2020.

Next regular meeting: December 2, 2020 6:00 p.m.

Meeting adjourned at 7:30

Respectfully submitted,


Margaret W. Scranton,
Secretary