

**BROWN COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
June 20, 2018 6:30 p.m.**

The meeting was called to order by Pres. Tracy. **Present:** Julie Padgett, Margaret Scranton, Mervin Sorrells, Catherine Tracy, Richard Young, Director. **Absent:** Jeremy Flynn, Heidi Scott, Linda Wade

**Marketing/Events:** (R Walker). Activities as presented on the attached report.

**May 16, 2018 minutes** were unanimously approved as printed, motion by Sorrells, second by Padgett.

**June 2018 bills** were unanimously approved on motion by Scranton second by Padgett.

**May 2018 Financial Statement** (Budget Analysis) was presented by Sorrells.

**Director's Report:** (Young) see attached report

**Monthly Statistics:** Numbers are going up in general, including volunteer hours.

**Communications:** Thank you note from retiring Marilyn Clark.

**CE Workshops:** Met twice with TFF Consultant re grants.

**Other:** Adams Tel will recycle electronic equip; Janet Keyes is doing well as new hire for the Outreach/Homebound position. Staff celebrated Marilyn Clark's retirement. JWCC Robot class postponed; Teen nite postponed; Summer Reading numbers soaring! DVD re-cataloging complete.

**Committee Reports:**

**Finance Committee:**

**Personnel Committee:**

**Building/Grounds Committee:**

**Old Business:**

**Replacement toilet** (also replacement of aging lines) installed in Heritage Room restroom.

**Circulation desk top** sanded and refinished by Patricia Stay, added kick-plate paint.

**Other:** none

**New Business:**

A letter to be drafted to **Carl Adams**, owner of the defunct Ayerco station site, stating our interest in that property.

Motion by Padgett, second by Sorrells, to adopt **Meeting Date Ordinance 18-01**, approved.

Motion by Scranton, second by Padgett, to adopt **Prevailing Wage Ordinance 18-02**, Padgett - yea, Scranton - yea, Sorrells - yea, Tracy - yes, approved as printed.

Motion by Sorrells, second by Tracy, to adopt \$60.10 for **non-resident card fee 7/1/18** - Carried

Motion by Scranton, second by Tracy, to accept Bliss McKnight **Insurance bid** of \$2,448 (Yingling & Nuessen). Carried.

Motion by Padgett, second by Sorrells, to **purchase 4 iPad cases**, using book sale fund money.

**Other:** Note: There were no closed sessions in the first 6 months in 2018; therefore, no minutes to review.

At the July meeting, trustee terms for directors up for election, will be discussed.

**Next Meeting:** July 18, 2018: **Public Hearing for Budget and Appropriation - 6:00**, followed by **regular Board meeting**.

Meeting adjourned at 8:00.

Respectfully submitted,



Margaret W. Scranton, Secretary